



Phillips Administrative Service, Inc

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Phillips Administrative Service, Inc. (PAS) is a national firm, located in Albany, Oregon, which specializes in the sale and service of employee benefit plans. This is accomplished as a Third Party Administrator (TPA).

Since 1980, PAS's main focus has been to:

- Provide the employer maximum flexibility in benefit design and concepts;
- Reduce the employer's ongoing plan costs and liabilities while maintaining or increasing benefits;
- Provide efficient and accurate claims service to insured on a timely basis;

PAS has the capability to formulate and service a benefit plan that is tailored to the employer's specific needs. In order to accomplish this goal, PAS has the following:

- A strong management team and staff which has had a consistent success record for designing and servicing benefit plans;
- An integrated computer system for claims administration, which allows greater flexibility in meeting plan design requirements;
- Provided its clients complete online access to its computer system. This allows our clients to access non-confidential claim information;
- Employee booklets are online, along with the appropriate PPO list;
- All reports are on line;
- Contracted with Ingenix Database, the largest clearing house for procedure and diagnostic codes in the industry. They provide up to date national procedure codes.
- Stop-loss agreements with only the top rated insurance carriers.

In addition, PAS clients can perform additions, deletions, including billing, all online.

Using their personal PIN, insured persons can access their individual claim files and see when a claim has been processed, how much in deductibles and co-pays have been applied.